

23 August 1955

Office of the Comptroller

FOIAb3b1

Acting Chief

Establishment of Imprest Fund

1. It is requested that arrangements be made for the establishment of an Imprest Fund in the amount of \$300 for , Administrative Officer at the

2. A great number of petty purchases are made at that Bureau and personal funds have had to be expended for that purpose. The Imprest Fund account will alleviate the financial burden on the individual involved.

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DOC	42	REV DATE	MAR 1981	BY	029725
ORIG CLASS	M	PAGES	1	REV CLASS	C
JUST	22	NEXT REV	1989	AUTH:	HR 10-2

412001
JAN 58
MA 88
RECEIVED